2015 ISEE Roadshow

Workshop Descriptions
The following list is in alphabetical order with the times offered in red.

Workshops marked with *** are recommended for those who are new to state reporting or who would like a refresher on these topics.

#tags indicate which staff positions/roles MIGHT be most interested in attending these workshops, this in no way is limited to these individuals

- ***Admin Tool*** – presented by Roger Sargent, IT Wireless Program Manager**
  Session 6 1:50 p.m.
  This session will cover the user rights management tool; how to effectively assign and manage roles to users, district level vs. school level and roles vs. application tasks. An overview and demonstration of Person Assignment, User Roles and Information functions.
    #secretaries #registrars #techdirectors #techcoordinators #ISEEStaff #principals
    Experience Level = Beginner, Intermediate

- ***Advanced Opportunities Reimbursement Application*** - presented by Tina Polishchuck, Regional Coordinator Advanced Opportunities**
  Sessions 1, 2, & 3 9:00, 10:00 & 11:00 a.m.
  In FY2015-16, Advanced Opportunities will be reported through a stand-alone application accessible by students, school district personnel, post-secondary institutions, and counties. This session will outline how districts will access the application and the requirements that pertain to reimbursement for the following programs: 8 in 6, Fast Forward, Early Completers, and MAP.
    #counselors #principals #advancedoppcoordinators #ISEEStaff #businessmanagers #superintendents
    Experience Level = All

- **Assessments and Graduation Rates – presented by Angela Hemingway, Director Assessment & Accountability**
  Sessions 4 12:40 p.m. and Session 8 3:10 p.m.
  Overview of upcoming assessments and graduation rates including important ISEE fields and coding, critical upload dates and reporting information
    #assessmentcoordinator #hsregistrars #counselors #principals #ISEEStaff #specialeducationdirectors #federalprogramstaff
    Experience Level = All

- ***Attendance & Enrollment 101*** – presented by Shannon Wendling and Pam Brewer, Finance Specialists**
  Sessions 1, 2,& 3 9:00, 10:00 & 11:00 a.m.
  Basic guidelines in reporting Attendance and Enrollment to maximize funding.
    #businessmanagers #registrars #secretaries #techcoordinators #ISEEStaff
    Experience Level = Beginners

- **Attendance and Enrollment How to Use the Reports – presented by Shannon Wendling and Pam Brewer, Finance Specialists**
  Session 5 1:15 p.m. and Session 9 3:45 p.m.
  How to use the Attendance & Enrollment reports to find and correct issues BEFORE the upload deadline.
    #businessmanagers #registrars #secretaries #techcoordinators #ISEEStaff
    Experience = Beginner, Intermediate

- **Broadband Reporting - presented by Todd Lawrence, Education Technology Coordinator**
  Session 9 3:45 p.m.
  Overview of the method which districts will use to apply for broadband funding for the 2015-16 school year and how this interfaces with E-Rate. What's next for the state's broadband program?
    #superintendents #techdirectors #techcoordinators #businessmanagers
    Experience Level = All

- **Child Nutrition Programs: Direct Certification, CEP Community Eligibility Provision, and ISEE March Upload - presented by Dr. Colleen Fillmore Director of Child Nutrition Programs**
  Session 5 1:15 p.m. and Session 7 2:35 p.m.
  What is Direct Certification and why does every district have to comply? CEP – How does a district become eligible and what fiscal requirements are mandatory in this program? ISEE March Data Uploads and Board Rules – Student Privacy Act and Data Management Council Policies and Procedures and how they relate to the CNP section. Latest in Professional Standards.
    #businessmanagers #childnutritionstaff
    Experience Level = Intermediate

- **Child Nutrition Programs: Financial Oversight - presented by Dr. Colleen Fillmore Director of Child Nutrition Programs**
  Session 4 12:40 p.m.
  This session will discuss how the Child Nutrition Programs (CNP) accounts are required to comply with generally accepted accounting standards, including the annual budgeting process and the specific provisions of the CNP's that differ from other funds, programs and accounts. This session outlines the following requirements: CNP Finance, Evaluating Financial Status, Financial Tips, Three Month Operating Balance and what is and is not allowable.
    #businessmanagers #childnutritionstaff
    Experience Level = Intermediate

- *****Data Quality and Accuracy*** - presented by Rick Kennedy, Instructional Technology Coordinator**
  Session 7 2:35 p.m. and Session 9 3:45 p.m.
  This session will provide an overview on the importance of accurate data at all levels within a school district, building or classroom. Particular focus on data stewardship of all district/school employees.
    #superintendents #principals #secretaries #registrars #businessmanagers #ISEEStaff #techdirectors #techcoordinators
    Experience Level = All

- **Disciplinary Action & Aggregate Bullying Reporting - presented by Matt McCarter, Director Student Engagement/Career & Technical Readiness**
  Session 5 1:15 p.m. and Session 6 1:50 p.m.
  This session will review best practices in reporting required elements regarding disciplinary action and the new statutory requirement to report Bullying in the aggregate.
    #principals #superintendents #secretaries #ISEEStaff #counselors
    Experience Level = All

- **District Acceptable Use Policies, Technology Plans and E-Rate - presented by Todd Lawrence, Educational Technology Coordinator**
  Session 4 12:40 p.m.
  This session will review the best practices in developing Acceptable Use Policies and District Technology Plans and how to use these to meet statutory requirements and for use in filing for E-Rate funding. Also an overview of E-Rate filing and best practices in qualifying for and using this funding.
  > *#superintendents #techcoordinators #techdirectors*
  > *Experience Level = All*

- *****EDUID: Creating and Uploading*** – presented by Roger Sargent, IT Wireless Program Manager and SDE Support Personnel**
  Session 4 12:40 p.m.
  This session will cover the fundamentals of an EDUID. What is it? Who is it for? How to gain access, search, verify and create EDUID's. It will also cover how to resolve obsolete EDUID issues and how to manage the demographics of an EDUID through SDE support.
  > *#secretaries #registrars #techcoordinators #ISEEStaff #principals*
  > *Experience Level = Beginner, Intermediate*

- *****Ensuring Correct Funding for Certification, Endorsement and HQT*** - presented by Cina Lackey, Teacher Certification Coordinator**
  Session 4 12:40 p.m., Session 5 1:15 p.m. and Session 8 3:10 p.m.
  Ensure funding through correct coding and authorization approval and cover best practices.
  > *#businessmanagers #hrdirectors #superintendents #ISEEStaff #administrators*
  > *Experience Level = All*

- **ESEA Elementary and Secondary Education Act - presented by Marcia Beckman, Associate Deputy Superintendent**
  Session 4 1:50 p.m. and Session 8 3:10 p.m.
  Federal reporting requirements for the following programs will be discussed: Title I-A Basic Intervention Program in Schools, Title I-C Migrant Education Program, Title I-D Teacher and Principal Professional Development, Title III Limited English Proficient and Immigrant Education Program and Idaho State LEP Funds and Title X-C Homeless Education Program.
  > *#federalprogramsdirectors #supportstaff*
  > *Experience Level = Intermediate*

- **Five File Format: – presented by Todd King, IT Resource Manager**
  Session 5 1:15 p.m.
  The Five File Format (FFF) Process was created in order to provide districts the ability to upload timely data directly into SchoolNet, allowing real time student movement data to be captured between regular monthly ISEE submissions. Discussion topics will include; how to set up your FFF connection, how often uploads are required, what files and data elements will be required, SFTP clients and which FFF credentials are required.
  > *#techcoordinators #ISEEStaff*
  > *Experience Level = Beginner, Intermediate*

o **Instructional Technology Opportunities– presented by Rick Kennedy, Instructional Technology Coordinator**
Session 4 12:40 p.m. and Session 6 1:50 p.m.
An overview of Microsoft IT Academy, My Idaho Courses, Discovery Education, PBS Teacherline and SchoolNet – resources available through the SDE to help districts, teachers and students excel.
   #counselors #principals #superintendents #curriculum
   Experience = All Levels

o **Interpreting Growth Reports – presented by Angela Hemingway, Director Assessment & Accountability**
Session 6 1:50 p.m. and Session 9 3:45 p.m.
This session will be a deep dive into AGP, SGP and vertical scale, including how to read and interpret student growth reports using biennial growth data and using the new scale scores to derive these reports. There will also be a discussion of potential implications of growth reporting in the ESEA Waiver.
   #assessmentcoordinator #administrators #dataanalysts #federalprogramsdirector
   Experience Level = Intermediate

o **ISEE Changes for 2015 - presented by Todd King, IT Resource Manager**
Sessions 1, 2, & 3 9:00, 10:00 & 11:00 a.m.
New Data Elements and Option Sets for the 2015-16 School Year Data Reporting
   #administrators #superintendents #principals #techcoordinators #ISEEStaff #businessmanagers
   Experience Level = All

o **ISEE Codes in Professional Technical Education (PTE) – presented by PTE Staff**
Session 7 2:35 p.m. and 9 3:45 p.m.
This session will discuss how to properly select ISEE codes for PTE programs to ensure correct course identification and teacher FTE.
   #ISEEStaff #principals #administrators #programcoordinators #counselors
   Experience Level = All

o *****ISEE Staff Data Guidance: Staff Reports Funding & Salary Based Apportionment*** – presented by Kathryn Vincen Finance Coordinator**
Sessions 1, 2 & 3 9:00, 10:00 & 11:00 a.m.
An overview of staff funding reports, business rules, timelines, Career Ladder conversion, and other key data elements for accurate and timely reporting.
   #businessmanagers #superintendents #principals #ISEEStaff
   Experience Level = Beginner, Intermediate

o **ISEE Staff Data Guidance (Overview) – presented by Kathryn Vincen, Finance Coordinator**
Session 7 2:35 p.m.
An overview of staff data reporting requirements, placement on the multiplier table and career ladder conversion.
   #businessmanagers #superintendents #principals #ISEEStaff
   Experience Level = Intermediate, Expert

- **ISEE Staff Data Guidance Q&A - presented by Kathryn Vincen, Finance Coordinator**
  Session 8 3:10 p.m.
  This is an opportunity for a group discussion of common questions and concerns regarding ISEE Staff Data Guidance.
  > *#ALL*
  > *Experience Level = All*

- **OSBE Direct Admission – presented by Carson Howell, Office of the State Board of Education Director of Research**
  Session 8 3:10 p.m. and Session 9 3:45 p.m.
  A presentation on the State Board of Education's Direct Admission Initiative and how ISEE data is being used to admit all high school seniors directly into college at the beginning of their senior year. This session will include a discussion around the details of the initiative and will provide an opportunity for attendees to provide feedback on ways to tighten up the initiative. A highlight of how ISEE efforts are directly benefitting students.
  > *#superintendents #principals #ISEEStaff*
  > *Experience Level = All*

- *****Registration & System Access*** - presented by Roger Sargent and SDE Support**
  Session 8 3:10 p.m.
  How do I register to access SchoolNet? How do I access any of the many SDE applications? I am a Teacher at an ADFS member district, how do I register my email address so that I can access Discovery Education? I lost my password, what do I do now? All these questions and more will be answered in this presentation. We will also offer troubleshooting tips for access issues.
  > *#secretaries #registrars #techdirectors #techcoordinators #ISEEStaff #principals*
  > *Experience Level = Beginner, Intermediate*

- **Shared Teachers - presented by TBA**
  Session 6 1:50 p.m.
  Information on how to report teachers that are sharing the same class assignments. Definitions and how to report them in ISEE.
  > *#businessmanagers #secretaries #registrars #ISEEStaff*
  > *Experience Level = Beginner, Intermediate*

- **Special Education Data Collection – presented by Ivana Hotchkiss, Special Education Data & Reporting Coordinator**
  Sessions 1, 2, & 3 9:00, 10:00 & 11:00 a.m.
  This session is designed for Business Managers, Special Education Directors, Superintendents, Administrators and IT staff who want to understand the different data collection elements for Special Education and how the number of data elements has been reduced for easier completion of your ISEE reports.
  > *#businessmanagers #specialeducationdirectors #superintendents #ISEEStaff*
  > *Experience Level = All*

- **State Reporting Manager (SRM) – presented by Roger Evans, ISEE Regional Coordinator**
  Sessions 1, 2, & 3 9:00, 10:00 & 11:00 a.m.
  An Orientation & Overview of the SRM and how to maximize the tools within the application to make reporting easier and less confusing and to help resolve warnings and errors. Learn the basics of exporting data from different systems into a report ready to upload to the SRM, how to handle validation warnings and errors, and best practices to get reports done on time with the least amount of stress.
  > *#ISEEStaff #businessmanagers #secretaries*
  > *Experience Level - Beginners*

- **Teacher Attendance for SIG Schools Only - TBD**

  Session 7 2:35 p.m.

  An overview of teacher attendance reporting requirements and new reporting methods for schools participating in School Improvement Grants.

  > *#hrcoordinators #principals #businessmanagers #secretaries*
  > *Experience Level = All in SIG Schools only*

- **The Changing Landscape of Accountability – presented by Angela Hemingway, Director Assessment & Accountability**

  Session 5 1:15 p.m. and Session 7 2:35 p.m.

  An overview of AYP, Star Rating and potential changes to the system including the rationale for changes and the desired outcomes. This is an opportunity to offer input into the new accountability system and discuss how to appropriately meet the needs of Idaho students, teachers, schools and districts.

  > *#assessmentcoordinators #administrators #counselors #federalprogramdirectors #superintendents #principals*
  > *Experience Level = All*